

Name _____ Date _____

Check (✓) the box that best describes your oral report. Add comments.

Activity	Always	Sometimes	Rarely	Comments
1. I researched, outlined, and practiced my oral report.				
2. I spoke slowly and clearly.				
3. I glanced at my notes while talking.				
4. I used gestures to help express meaning.				
5. I used my face to express feelings.				
6. I answered questions on my report.				
7. I summarized the main points.				
8. I gave details to support my main points.				

Adapted from Clemmons et al. (1993).